

Muskingum County Treasurer
Surplus Request Form

If you believe you are entitled to a refund of a real estate or manufactured home tax payment, you may submit this form for review. All requests are subject to verification by the Treasurer's Office. Proof of payment is required to process all claims. Approved refunds may take at least six weeks to process. For additional information, please call (740) 455-7118.

Requestor Information

Name _____	Phone # _____
Mailing Address _____ _____	Email _____
	Relation to Property ☐ Lender ☐ Owner ☐ Title Company ☐ Other _____

Property Information

Parcel # _____	Amount _____
Property Address _____ _____	Reason for ☐ Paid in Error
	Request ☐ Prepaid – Property Sold
Tax Year (s) _____	☐ Prepaid – Program Withdrawal
Explanation _____ _____ _____ _____	☐ Surplus/Overpaid
	☐ Value Reduction (BOR)
	☐ HB 186 Inflation Cap Credit
	☐ Other _____

Signature

I certify that I am the person who made the payment or am otherwise authorized to request a refund of the payment associated with the above-referenced property. I understand that this request is subject to verification by the County Treasurer's staff.

Signature

Date

Treasurer's Office Use Only

Date Received _____	Verified ☐ Yes ☐ No
Amount Approved _____	Reviewed By _____
Date Processed _____	

Submit completed form and supporting documentation to:

Muskingum County Treasurer
401 Main Street
Zanesville, OH 43701

Surplus requests due to the HB 186 Inflation Cap Credit must be submitted by August 29, 2026.